

BOARD OF FUNERAL DIRECTORS AND EMBALMERS

Guidance on Time Credit for Continuing Education

Credit for one hour of live coursework in continuing education (“CE”) must include at least 50 minutes of instruction.

Credit for self-study courses or activities is limited to the actual amount of time it takes the licensee to complete the course or activity and may not exceed the time credit assigned by the approved CE provider. For example, if a self-study course is assigned two hours of CE credit by the provider, but the licensee completes the course in one hour, he may only count one hour of credit toward completion of this CE requirement for renewal of licensure. If the course is assigned two hours of CE credit by the provider, but the licensee takes three hours to finish, he may only count two hours of CE credit.